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EXPRESS MAIL
NEXT DAY SERVICE®

Express Mail - We Deliver!

COLUMBIA UNIVERSITY THE LIBRARIES
THE CITY OF NEW YORK
DOCUMENTS SERVICE CENTER

EXPRESS MAIL NEXT DAY SERVICE DIRECTORY

All areas reached with Next Day Delivery
of shipments weighing up to 70 lbs. from:

COLUMBIA UNIVERSITY
LIBRARIES
NOV 16 1982
U. S. DEPOSITORY
COPY

UNITED STATES POSTAL SERVICE
U.S. MAIL

Based on available transportation and subject to change without notice

NOVEMBER 1982

EXPRESS MAIL NEXT DAY SERVICE DIRECTORY

Express Mail Next Day Service provides reliable, overnight delivery of small parcels, letters, business documents, etc. Any mailable item can be sent via Express Mail service.

Two types of service are offered:

1) *Post Office to Addressee Service*— Shipments mailed at an Express Mail Next Day Service postal facility by the deposit times authorized by the postmaster and published in the list of local Authorized Mailing Points will be delivered to a street address by 3 PM the next day (Sundays and holidays included).

2) *Post Office to Post Office Service*— Shipments mailed at an Express Mail Next Day Service postal facility by the deposit times authorized by the postmaster and published in the list of local Authorized Mailing Points will be available for pick-up at a destination Express Mail post office by 10 AM the next day that the destination facility is open for regular business. This service is not offered to post office box addresses.

Return receipt service and address correction service can be purchased for Express Mail Next Day Service shipments.

This directory contains:

1. A list of Local Authorized Mailing Points where Express Mail shipments can be mailed and the time by which shipments must be deposited.

2. A list of destination ZIP Code areas, with zones, to which Express Mail shipments can be sent.

Post Office to Addressee service can be used to any address within any of the 3-digit ZIP Code areas listed. Post Office to Post Office Service can be used only to the postal facilities listed.

Shipments cannot be delivered to ZIP Code areas not listed in this directory.

HOW TO SEND EXPRESS MAIL NEXT DAY SERVICE SHIPMENTS

1. Mailing at Post Offices

Use this directory to determine if the destination can be reached overnight from your city and the mailing time necessary to reach the destination.

Prepare your shipment for mailing in an envelope or other container which is large enough to hold the Express Mail address label (3½"x7¾") and the postage. Individual shipments must not weigh more than 70 lbs. or be more than 100 inches in length and girth combined.

Take your shipment to an Express Mail acceptance facility by the mailing time necessary to reach the destination.

Obtain an Express Mail mailing label from a window clerk (use Label 11A for Post Office to Post Office Service and Label 11B for Post Office to Addressee Service). Complete the address portion of the label (the areas outlined in blue.) Peel off the backing, affix the label and mail at a service window. You can obtain a supply of labels and mailing envelopes (2-Pound Paks) from the clerk so that, for future shipments, you can fill them out before going to the post office.

2. Collection Boxes/Collection Service

Many post offices have installed specially marked collection boxes for Express Mail Next Day Service. Express Mail articles with label and postage affixed can be deposited in these boxes, and your portion of the mailing label will be returned to you the next delivery day. The latest mailing time is posted on the box. Similarly, if your Next Day Service shipment is ready when postal personnel deliver your mail, you can give the shipment to them. Your receipt will be returned to you by mail.

3. Pick-Up from your office

Pick-up service is available on a regularly scheduled basis. Call your customer service representative or postmaster for details.

CALCULATING POSTAGE

Postage is determined by destination zone and weight as follows:

1. Locate the zone shown next to the destination ZIP Code area.

2. Weigh the package, round up to the next highest pound and, from the rate chart for the service you are using, locate the postage for that weight and zone.

3. For convenience, flat rates are established for shipments weighing two pounds or less.

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EXPRESS MAIL NEXT DAY SERVICE

POST OFFICE TO ADDRESSEE

Post Office to Addressee Service is available at designated retail postal facilities for overnight service to designated destination service areas for items tendered by 5:00 p.m. Items sent by Post Office to Addressee Service will be delivered to the addressee by 3:00 p.m. the next day.

POUNDS (up to and including)	ZONES							
	2	3	4	5	6	7	8	9
1	$ 9.35	$ 9.35	$ 9.35	$ 9.35	$ 9.35	$ 9.35	$ 9.35	$ 9.35
2	9.35	9.35	9.35	9.35	9.35	9.35	9.35	9.35
3	9.55	10.15	10.35	10.65	11.00	11.30	11.75	12.10
4	9.90	10.75	11.00	11.40	11.80	12.25	12.85	13.30
5	10.30	11.30	11.65	12.10	12.65	13.20	13.95	14.50
6	10.65	11.85	12.25	12.85	13.50	14.10	15.05	15.70
7	11.00	12.45	12.90	13.55	14.35	15.05	16.10	16.90
8	11.40	13.00	13.55	14.30	15.15	16.00	17.20	18.15
9	11.75	13.55	14.15	15.00	16.00	16.95	18.30	19.35
10	12.10	14.15	14.80	15.75	16.85	17.90	19.40	20.55
11	12.45	14.70	15.40	16.45	17.65	18.80	20.50	21.75
12	12.85	15.25	16.05	17.20	18.50	19.75	21.60	22.95
13	13.20	15.85	16.70	17.90	19.35	20.70	22.70	24.15
14	13.55	16.40	17.30	18.65	20.20	21.65	23.80	25.40
15	13.90	16.95	17.95	19.35	21.00	22.60	24.85	26.60
16	14.30	17.50	18.60	20.10	21.85	23.50	25.95	27.80
17	14.65	18.10	19.20	20.80	22.70	24.45	27.05	29.00
18	15.00	18.65	19.85	21.55	23.55	25.40	28.15	30.20
19	15.35	19.20	20.50	22.25	24.35	26.35	29.25	31.40
20	15.75	19.80	21.10	23.00	25.20	27.30	30.35	32.60
21	16.10	20.35	21.75	23.70	26.05	28.25	31.45	33.85
22	16.45	20.90	22.35	24.45	26.85	29.15	32.50	35.05
23	16.80	21.50	23.00	25.15	27.70	30.10	33.60	36.25
24	17.20	22.05	23.65	25.90	28.55	31.05	34.70	37.45
25	17.55	22.60	24.25	26.65	29.40	32.00	35.80	38.65
26	17.90	23.20	24.90	27.35	30.20	32.95	36.90	39.85
27	18.25	23.75	25.55	28.10	31.05	33.85	38.00	41.10
28	18.65	24.30	26.15	28.80	31.90	34.80	39.10	42.30
29	19.00	24.90	26.80	29.55	32.75	35.75	40.20	43.50
30	19.35	25.45	27.45	30.25	33.55	36.70	41.25	44.70
31	19.75	26.00	28.05	31.00	34.40	37.65	42.35	45.90
32	20.10	26.55	28.70	31.70	35.25	38.60	43.45	47.10
33	20.45	27.15	29.30	32.45	36.10	39.50	44.55	48.30
34	20.80	27.70	29.95	33.15	36.90	40.45	45.65	49.55
35	21.20	28.25	30.60	33.90	37.75	41.40	46.75	50.75

POUNDS (up to and including)	ZONES							
	2	3	4	5	6	7	8	9
36	21.55	28.85	31.20	34.60	38.60	42.35	47.85	51.95
37	21.90	29.40	31.85	35.35	39.40	43.30	48.90	53.15
38	22.25	29.95	32.50	36.05	40.25	44.20	50.00	54.35
39	22.65	30.55	33.10	36.80	41.10	45.15	51.10	55.55
40	23.00	31.10	33.75	37.50	41.95	46.10	52.20	56.80
41	23.35	31.65	34.40	38.25	42.75	47.05	53.30	58.00
42	23.70	32.25	35.00	38.95	43.60	48.00	54.40	59.20
43	24.10	32.80	35.65	39.70	44.45	48.95	55.50	60.40
44	24.45	33.35	36.25	40.40	45.30	49.85	56.60	61.60
45	24.80	33.95	36.90	41.15	46.10	50.80	57.65	62.80
46	25.15	34.50	37.55	41.90	46.95	51.75	58.75	64.00
47	25.55	35.05	38.15	42.60	47.80	52.70	59.85	65.25
48	25.90	35.60	38.80	43.35	48.60	53.65	60.95	66.45
49	26.25	36.20	39.45	44.05	49.45	54.55	62.05	67.65
50	26.65	36.75	40.05	44.80	50.30	55.50	63.15	68.85
51	27.00	37.30	40.70	45.50	51.15	56.45	64.25	70.05
52	27.35	37.90	41.35	46.25	51.95	57.40	65.30	71.25
53	27.70	38.45	41.95	46.95	52.80	58.35	66.40	72.45
54	28.10	39.00	42.60	47.70	53.65	59.30	67.50	73.70
55	28.45	39.60	43.25	48.40	54.50	60.20	68.60	74.90
56	28.80	40.15	43.85	49.15	55.30	61.15	69.70	76.10
57	29.15	40.70	44.50	49.85	56.15	62.10	70.80	77.30
58	29.55	41.30	45.10	50.60	57.00	63.05	71.90	78.50
59	29.90	41.85	45.75	51.30	57.80	64.00	72.95	79.70
60	30.25	42.40	46.40	52.05	58.65	64.90	74.05	80.95
61	30.60	43.00	47.00	52.75	59.50	65.85	75.15	82.15
62	31.00	43.55	47.65	53.50	60.35	66.80	76.25	83.35
63	31.35	44.10	48.30	54.20	61.15	67.75	77.35	84.55
64	31.70	44.70	48.90	54.95	62.00	68.70	78.45	85.75
65	32.05	45.25	49.55	55.65	62.85	69.60	79.55	86.95
66	32.45	45.80	50.20	56.40	63.70	70.55	80.65	88.15
67	32.80	46.35	50.80	57.10	64.50	71.50	81.70	89.40
68	33.15	46.95	51.45	57.85	65.35	72.45	82.80	90.60
69	33.50	47.50	52.05	58.60	66.20	73.40	83.90	91.80
70	$33.90	$48.05	$52.70	$59.30	$67.05	$74.35	$85.00	$93.00

Pick-up service is available for $5.60 per pick-up trip, regardless of the number of shipments sent at one time. In addition, Custom Designed and International Express Mail may be picked up at the same time at no additional charge.

Notice 62, Oct. 1981
Rates are effective November 1, 1981

EXPRESS MAIL NEXT DAY SERVICE

POST OFFICE TO POST OFFICE

Post Office to Post Office Service is available at designated retail postal facilities for overnight service to designated destination facilities for items tendered by 5:00 p.m. Items sent by Post Office to Post Office Service will be available for claim by the addressee after 10.00 a.m. of the next day that the destination facility is open for retail business.

POUNDS (up to and including)	ZONES							
	2	3	4	5	6	7	8	9
1	$ 5.85	$ 5.85	$ 5.85	$ 5.85	$ 5.85	$ 5.85	$ 5.85	$ 5.85
2	5.85	5.85	5.85	5.85	5.85	5.85	5.85	5.85
3	6.05	6.65	6.85	7.15	7.45	7.80	8.25	8.60
4	6.40	7.20	7.50	7.85	8.30	8.70	9.35	9.80
5	6.75	7.80	8.10	8.60	9.15	9.65	10.45	11.00
6	7.15	8.35	8.75	9.30	10.00	10.60	11.50	12.20
7	7.50	8.90	9.40	10.05	10.80	11.55	12.60	13.40
8	7.85	9.50	10.00	10.75	11.65	12.50	13.70	14.60
9	8.25	10.05	10.65	11.50	12.50	13.45	14.80	15.85
10	8.60	10.60	11.30	12.20	13.30	14.35	15.90	17.05
11	8.95	11.20	11.90	12.95	14.15	15.30	17.00	18.25
12	9.30	11.75	12.55	13.65	15.00	16.25	18.10	19.45
13	9.70	12.30	13.15	14.40	15.85	17.20	19.15	20.65
14	10.05	12.90	13.80	15.15	16.65	18.15	20.25	21.85
15	10.40	13.45	14.45	15.85	17.50	19.05	21.35	23.05
16	10.75	14.00	15.05	16.60	18.35	20.00	22.45	24.30
17	11.15	14.60	15.70	17.30	19.20	20.95	23.55	25.50
18	11.50	15.15	16.35	18.05	20.00	21.90	24.65	26.70
19	11.85	15.70	16.95	18.75	20.85	22.85	25.75	27.90
20	12.20	16.25	17.60	19.50	21.70	23.80	26.80	29.10
21	12.60	16.85	18.25	20.20	22.55	24.70	27.90	30.30
22	12.95	17.40	18.85	20.95	23.35	25.65	29.00	31.55
23	13.30	17.95	19.50	21.65	24.20	26.60	30.10	32.75
24	13.65	18.55	20.10	22.40	25.05	27.55	31.20	33.95
25	14.05	19.10	20.75	23.10	25.85	28.50	32.30	35.15
26	14.40	19.65	21.40	23.85	26.70	29.40	33.40	36.35
27	14.75	20.25	22.00	24.55	27.55	30.35	34.50	37.55
28	15.15	20.80	22.65	25.30	28.40	31.30	35.55	38.75
29	15.50	21.35	23.30	26.00	29.20	32.25	36.65	40.00
30	15.85	21.95	23.90	26.75	30.05	33.20	37.75	41.20
31	16.20	22.50	24.55	27.45	30.90	34.10	38.85	42.40
32	16.60	23.05	25.20	28.20	31.75	35.05	39.95	43.60
33	16.95	23.65	25.80	28.90	32.55	36.00	41.05	44.80
34	17.30	24.20	26.45	29.65	33.40	36.95	42.15	46.00
35	17.65	24.75	27.05	30.35	34.25	37.90	43.20	47.25

POUNDS (up to and including)	ZONES							
	2	3	4	5	6	7	8	9
36	18.05	25.30	27.70	31.10	35.05	38.85	44.30	48.45
37	18.40	25.90	28.35	31.85	35.90	39.75	45.40	49.65
38	18.75	26.45	28.95	32.55	36.75	40.70	46.50	50.85
39	19.10	27.00	29.60	33.30	37.60	41.65	47.60	52.05
40	19.50	27.60	30.25	34.00	38.40	42.60	48.70	53.25
41	19.85	28.15	30.85	34.75	39.25	43.55	49.80	54.45
42	20.20	28.70	31.50	35.45	40.10	44.45	50.90	55.70
43	20.55	29.30	32.15	36.20	40.95	45.40	51.95	56.90
44	20.95	29.85	32.75	36.90	41.75	46.35	53.05	58.10
45	21.30	30.40	33.40	37.65	42.60	47.30	54.15	59.30
46	21.65	31.00	34.05	38.35	43.45	48.25	55.25	60.50
47	22.00	31.55	34.65	39.10	44.25	49.20	56.35	61.70
48	22.40	32.10	35.30	39.80	45.10	50.10	57.45	62.90
49	22.75	32.70	35.90	40.55	45.95	51.05	58.55	64.15
50	23.10	33.25	36.55	41.25	46.60	52.00	59.60	65.35
51	23.50	33.80	37.20	42.00	47.60	52.95	60.70	66.55
52	23.85	34.35	37.80	42.70	48.45	53.90	61.80	67.75
53	24.20	34.95	38.45	43.45	49.30	54.80	62.90	68.95
54	24.55	35.50	39.10	44.15	50.15	55.75	64.00	70.15
55	24.95	36.05	39.70	44.90	50.95	56.70	65.10	71.40
56	25.30	36.65	40.35	45.60	51.80	57.65	66.20	72.60
57	25.65	37.20	41.00	46.35	52.65	58.60	67.30	73.80
58	26.00	37.75	41.60	47.10	53.50	59.55	68.35	75.00
59	26.40	38.35	42.25	47.80	54.30	60.45	69.45	76.20
60	26.75	38.90	42.85	48.55	55.15	61.40	70.55	77.40
61	27.10	39.45	43.50	49.25	56.00	62.35	71.65	78.60
62	27.45	40.05	44.15	50.00	56.80	63.30	72.75	79.85
63	27.85	40.60	44.75	50.70	57.65	64.25	73.85	81.05
64	28.20	41.15	45.40	51.45	58.50	65.15	74.95	82.25
65	28.55	41.75	46.05	52.15	59.35	66.10	76.00	83.45
66	28.90	42.30	46.65	52.90	60.15	67.05	77.10	84.65
67	29.30	42.85	47.30	53.60	61.00	68.00	78.20	85.85
68	29.65	43.45	47.95	54.35	61.85	68.95	79.30	87.10
69	30.00	44.00	48.55	55.05	62.70	69.85	80.40	88.30
70	$30.35	$44.55	$49.20	$55.80	$63.50	$70.80	$81.50	$89.50

Pick-up service is available for $5.60 per pick-up trip, regardless of the number of shipments sent at one time. In addition, Custom Designed and International Express Mail may be picked up at the same time at no additional charge.

Rates are effective November 1, 1981

OTHER EXPEDITED SERVICES

For shipping needs which require same day delivery, second day delivery, frequent scheduled delivery to the same destination anywhere in the United States, or expedited service to foreign countries, the following services are available:

Same Day Airport Service

Express Mail Same Day Airport Service is the service to use when next day delivery is not fast enough. The service links the nation's top 60 airports. Simply bring your shipments to the U.S. Postal Service airport mail facility (usually located in the airport cargo area) and we'll deliver it with speed and reliability to the destinating airport mail facility. Because we use all scheduled air carriers, your package will go out on the next available flight. We will tell you what time your package will be available at the destination so you can let the addressee know. Mailability requirements and insurance coverages are the same as for Express Mail Next Day Service shipments. A new flat rate lets you ship a package weighing up to two pounds between any two network airports for only $6.15. Rates for heavier packages are based on weight and distance.

Priority Mail

When Express Mail service is not available to a destination or cost is a consideration, use Priority Mail for packages weighing 13 ounces or more. Shipments can be mailed at any post office and delivery can be expected in one to three days nationwide, depending on distance. Any shipment weighing between 13 ounces and 70 pounds, and having a combined length and girth of 100 inches or less, may be sent by Priority Mail. Rates are based on weight and distance. Special Delivery, registry, insurance, COD, return receipt and certification services may be purchased as optional services for Priority Mail shipments.

Custom Designed Service

Express Mail Custom Designed Service is a premium service specifically designed to meet each individual customer's requirements when the customer sends shipments to the same destination on a regular basis. A Postal Service representative will meet with each customer and provide a written schedule which specifies the service level, time, and days of week for pickup and delivery of shipments.

Express Mail Custom Designed Service is offered 24 hours a day, 365 days a year to destinations anywhere in the United States. Rates are based on the weight of shipments and the distances they are sent. Mailability requirements and insurance coverages are the same as for Express Mail Next Day Service.

International Express Mail Service

International Express Mail Service is the fastest and most reliable international mail service available. Two services are offered— Custom Designed and On Demand.

Custom Designed Service enables the customer to enter into a contractual arrangement with the Postal Service to mail items on a scheduled basis to designated addresses in the countries to which service is available.

On Demand Service enables the customer to mail items on a noncontractual basis to addresses in fifteen countries to which the service is available...*Merchandise* items may be mailed to and from several of these countries.

Service currently is available to:

Argentina
Australia
Bahrain
*Belgium
•Bermuda
*Brazil
Canada
•China
France
•Hong Kong
*Japan
Korea
Kuwait
•The Netherlands
•Singapore
South Africa
•Switzerland
•Taiwan
•United Kingdom
*West Germany

*Custom Designed only
•Merchandise items allowed

Rates are based on weight, distance, type of service used and the country of destination. The service guarantees which apply to domestic Express Mail shipments do not apply to International Express Mail shipments. Insurance is included at no additional cost.

Your postmaster or customer service representative can provide details, including correct packaging, labeling and customs declarations, and assistance in using any of these services.

UNITED STATES POSTAL SERVICE

OFFICIAL BUSINESS

PENALTY FOR PRIVATE
USE TO AVOID PAYMENT
OF POSTAGE, $300